



Rutland-Dundee Fire Protection District

Deputy Fire Chief



The Rutland-Dundee Fire Protection District seeks to fill the position of Deputy Chief. This position is responsible for developing, implementing, and leading programs designed to partner with internal and external members, businesses, and community groups to enhance the life safety services provided to the district's residents.

The Deputy Chief's responsibilities encompass:

Administrative Planning, Developing and Implementing:

- Budgets
- Approve Monthly Staffing Schedule
- Fire Prevention Programs
- Training Programs
- Records Reporting Systems
- Additional Coordination and Management Functions

Department Operations:

- Fire Suppression
- Rescue
- EMS
- Special Operations

Position Qualifications:

- At least ten (10) years of fire service experience AND five (5) years of supervisory responsible experience with a fire protection district or municipal fire department.
 - Experience with a combination of full-time and part-time fire department is desired
 - Experience as an incident commander
- Requires excellent interpersonal relationship skills, effective communication skills, extensive management skills, and the ability to work well with teams and supervisors throughout the district and external stakeholders.
- Demonstrates good character traits in ethical decision-making, exhibiting a high level of personal and professional integrity.
- A bachelor's degree in a related field from a four-year university and work experience specific to the position that exhibits qualifications as a Chief Officer.



Rutland-Dundee Fire Protection District Deputy Fire Chief



- Illinois State Fire Marshal:
 - Certified Advanced Fire Officer or Fire Officer II
 - Certified Chief Fire Officer within eighteen (18) months from the date of hire
- Illinois Department of Public Health:
 - EMT-B or Paramedic license or shall obtain EMT-B certification within Twelve (12) Months from the date of hire
- National Incident Management System (NIMS) Certification:
 - IS300, IS400

Ideal Candidate:

The ideal candidate will have a highly productive work ethic and demonstrate the ability to lead calmly under pressure while uncompromisingly pursuing the fire district's goals.

Requirements:

Must be able to pass all selection process components, including an extensive background check, and medical exam, including drug testing.

Residency is required within twelve (12) months of the appointment date. The residency requirement is to reside within 1.5 miles of the district's boundaries.

Salary and Benefits:

The Rutland-Dundee Fire Protection District offers a highly competitive salary and benefits package dependent on qualifications. The Board of Trustees appoints this position, upon the recommendation of the Fire Chief.

To apply:

Submit a letter of intent, resume, and copies of certifications to:

Director Raymond Kay
Illinois Fire Chiefs' Association
Assessment and Consulting Services
rkay@illinoisfirechiefs.org

Applications will be accepted until:
Close of Business on January 3, 2025

<https://www.rdfpd.org/>

