



JLMC ASSESSOR TRAINING CLASS

October 21st – 23rd 2024

Plainfield Fire Protection District



The Joint Labor Management Committee plans to offer a **BASIC ASSESSOR CERTIFICATION COURSE**
October 21, 2024 through October 23, 2024

The three-day class will be held at Plainfield Fire Protection District, 23748 W. 135th Street, Plainfield, IL 60585.

In August of 2003, the Fire Department Promotion Act ([50 ILCS 742](#)) became law. This act specifically modified the terms of the Board of Fire and Police Commissioners Act ([65 ILCS 5/10-2.1-1](#)), the Civil Service Commission Act ([65 ILCS 5/10-2-1](#)), and the Fire Protection District Act ([70 ILCS 705/16.01](#)) as they pertained to the promotion of personnel in the fire service. Effective January 1, 2010, only individuals who are certified in accordance with the provisions approved by the Office of the State Fire Marshal may be employed to grade candidates participating in the assessment center testing process. It is important to note that these certification requirements do not apply to persons employed or appointed by the jurisdiction administering the test. Departmental staff or fire commissioners who oversee the testing process are not required to be certified.

To Participate in the Basic Assessor Certification Course

The JLMC wants to emphasize that to become a Certified Assessor, an individual needs to possess **a minimum of ten years of service as a full-time sworn firefighter including at least three years of service as a company officer or higher.**

An individual may attend the Basic Assessor Certification Course but will not be certified until the requirement of both ten years of service as a full-time sworn firefighter including at least three years of service as a company officer or higher.

Assessor Certification Requirements

An individual desiring to be a certified assessor must apply to the Joint Management Labor Committee (JMLC) and meet the following minimum requirements established by the JLMC:

- **Possess a minimum of ten years of service as a full-time sworn firefighter including at least three years of service as a company officer or higher;**
- Successfully complete the Basic Assessor Training Course administered by a JLMC approved provider which shall conform to the training syllabus established by the JLMC;
- Successfully complete the practical requirements established by the JLMC consisting of participation in two Assessment Centers as a non-grading assessor and approval by the lead-assessor: **and**
- Sign a pledge to comply with the Code of Ethics for Illinois Assessors with the JLMC.

JLMC Basic Assessor Certification Course (BACC)

The 24-hour BACC complies with the JMLC minimum initial standard for the qualification of certified assessors covering both lecture and practical components based upon the approved syllabus and Assessor Job Performance Requirements. Attendees will be educated and trained in the numerous exercises that are used in promotional process. Using assessment center practical exercises in small breakout groups, the attendees will learn the skills needed to be a certified assessor.

All coursework will be in electronic format and each attendee **must bring their own laptop computer**.

Meals and lodging during the three-day course will be the responsibility of each individual.

More information on the OSFM Rules may be found in the [Illinois Administrative Rules, Title 41, Part 145](#).

Disclaimer: The Basic Assessor Course is being offered to those qualifying individuals who wish to become a State of Illinois Certified Assessor. Certified Assessor names will be posted on the OSFM website but it is important to note that becoming a certified assessor does not guarantee employment with a certified vendor or participation in any promotional process.

This class must have 12 participants or class will be cancelled and refunds provided - class size will be limited to 30

Registration closes October 4, 2024

CLASS REGISTRATION

Class will be held October 21st, 22nd and 23rd from 8:00am until 5:00pm
Plainfield Fire Protection District, 23748 W. 135th Street, Plainfield, IL 60585

Registration Fee: \$450

- All coursework will be in electronic format and each attendee must bring their own laptop computer.
- Meals and hotel reservations during the three-day course will be the responsibility of each individual.

Name: _____

Fire Department: _____

Rank: _____

Date of Rank: _____

Address: _____

City, State, Zip: _____

Cell Phone: _____

Email Address: _____

Please answer the following questions:

• **How many years of experience do you have as a fulltime Firefighter:** _____

• **How many years of experience as a Company Officer or higher:** _____

I understand that three years of experience as a company officer or higher are required to be a Certified Assessor. Signature: _____

Email registration to: office@affi1935.org **OR**
then: call 217-522-8180 with credit card information

Send registration form and fee to:
JLMC Basic Assessor Certification Course
927 S Second, Springfield, IL 62704